

**New England Archivists**  
**Income & Expense by Class**  
January through December 2011

|                                 | <b>BOARD</b>            | <b>BOARD</b>         | <b>COMMUNIC</b>       | <b>DEVEL</b>           | <b>EDUC</b>            |
|---------------------------------|-------------------------|----------------------|-----------------------|------------------------|------------------------|
|                                 | <b>General</b>          | <b>Programs</b>      | <b></b>               | <b></b>                | <b></b>                |
| <b>Income</b>                   |                         |                      |                       |                        |                        |
| Cash reserves (Fidelity)        | 2.73                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Donation-Hale Award-restricted  | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Donations-Haas Award-restricted | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Interest Income                 | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Mailing label sales             | 0.00                    | 0.00                 | 0.00                  | 100.00                 | 0.00                   |
| Membership Dues                 | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Newsletter ads                  | 0.00                    | 0.00                 | 0.00                  | 1,015.00               | 0.00                   |
| Other Income                    | 9.59                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Registration Fees-meetings      | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Registration fees-workshops     | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 5,410.00               |
| Vendor sponsorships             | 0.00                    | 0.00                 | 0.00                  | 6,140.00               | 0.00                   |
| <b>Total Income</b>             | <b>12.32</b>            | <b>0.00</b>          | <b>0.00</b>           | <b>7,255.00</b>        | <b>5,410.00</b>        |
| <b>Expense</b>                  |                         |                      |                       |                        |                        |
| Accountant                      | 1,100.00                | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Advertising and promotion       | 0.00                    | 0.00                 | 232.24                | 0.00                   | 0.00                   |
| Awards                          | 31.18                   | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Bulk mail                       | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Catering                        | -97.24                  | 22.26                | 74.98                 | 0.00                   | 974.50                 |
| Contract Labor-Appleseed        | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Contract Labor-Culp             | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Contract Labor-Inkspot          | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Depreciation expense            | 181.00                  | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Dues and Subscriptions by NEA   | 446.00                  | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Facilities/Room Fee             | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Fees(postage permit,tax filing) | 240.00                  | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Haas Award-paid out-restricted  | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Hale Award-paid out-restricted  | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Honoraria                       | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 1,200.00               |
| Postage and Delivery            | -110.75                 | 0.00                 | 0.00                  | 85.85                  | 22.42                  |
| Printing and Reproduction       | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 760.00                 |
| Reconciliation Discrepancies    | -0.02                   | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Refunds                         | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 230.00                 |
| Supplies                        | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| Travel                          | 26.62                   | 0.00                 | 0.00                  | 0.00                   | 662.70                 |
| Web site - licensing            | 0.00                    | 0.00                 | 0.00                  | 0.00                   | 0.00                   |
| <b>Total Expense</b>            | <b>1,816.79</b>         | <b>22.26</b>         | <b>307.22</b>         | <b>85.85</b>           | <b>3,849.62</b>        |
| <b>Net Income</b>               | <b><u>-1,804.47</u></b> | <b><u>-22.26</u></b> | <b><u>-307.22</u></b> | <b><u>7,169.15</u></b> | <b><u>1,560.38</u></b> |

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|                                 | <u>HAAS AWD</u>         | <u>HALE AWD</u>       | <u>MEETING</u><br><u>Spring 2011</u> | <u>MEETING</u><br><u>Fall 2011</u> | <u>MEMB</u>             |
|---------------------------------|-------------------------|-----------------------|--------------------------------------|------------------------------------|-------------------------|
| <b>Income</b>                   |                         |                       |                                      |                                    |                         |
| Cash reserves (Fidelity)        | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Donation-Hale Award-restricted  | 0.00                    | 145.00                | 0.00                                 | 0.00                               | 0.00                    |
| Donations-Haas Award-restricted | 115.00                  | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Interest Income                 | 0.00                    | 28.74                 | 0.00                                 | 0.00                               | 0.00                    |
| Mailing label sales             | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Membership Dues                 | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 14,896.99               |
| Newsletter ads                  | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Other Income                    | 0.00                    | 0.00                  | 700.00                               | 240.00                             | 0.35                    |
| Registration Fees-meetings      | 0.00                    | 0.00                  | 12,502.50                            | 6,520.00                           | 0.00                    |
| Registration fees-workshops     | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Vendor sponsorships             | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| <b>Total Income</b>             | <u>115.00</u>           | <u>173.74</u>         | <u>13,202.50</u>                     | <u>6,760.00</u>                    | <u>14,897.34</u>        |
| <b>Expense</b>                  |                         |                       |                                      |                                    |                         |
| Accountant                      | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Advertising and promotion       | 0.00                    | 0.00                  | 0.00                                 | 94.31                              | 0.00                    |
| Awards                          | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Bulk mail                       | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Catering                        | 0.00                    | 0.00                  | 9,277.99                             | 1,455.50                           | 0.00                    |
| Contract Labor-Appleseed        | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 2,840.00                |
| Contract Labor-Culp             | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Contract Labor-Inkspot          | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Depreciation expense            | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Dues and Subscriptions by NEA   | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Facilities/Room Fee             | 0.00                    | 0.00                  | 3,851.23                             | 0.00                               | 0.00                    |
| Fees(postage permit,tax filing) | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Haas Award-paid out-restricted  | 1,425.00                | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Hale Award-paid out-restricted  | 0.00                    | 1,000.00              | 0.00                                 | 0.00                               | 0.00                    |
| Honoraria                       | 0.00                    | 0.00                  | 600.00                               | 900.00                             | 0.00                    |
| Postage and Delivery            | 0.00                    | 0.00                  | 356.39                               | 385.35                             | 294.56                  |
| Printing and Reproduction       | 0.00                    | 0.00                  | 962.58                               | 688.57                             | 0.00                    |
| Reconciliation Discrepancies    | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Refunds                         | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Supplies                        | 0.00                    | 0.00                  | 107.25                               | 0.00                               | 0.00                    |
| Travel                          | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| Web site - licensing            | 0.00                    | 0.00                  | 0.00                                 | 0.00                               | 0.00                    |
| <b>Total Expense</b>            | <u>1,425.00</u>         | <u>1,000.00</u>       | <u>15,155.44</u>                     | <u>3,523.73</u>                    | <u>3,134.56</u>         |
| <b>Net Income</b>               | <u><u>-1,310.00</u></u> | <u><u>-826.26</u></u> | <u><u>-1,952.94</u></u>              | <u><u>3,236.27</u></u>             | <u><u>11,762.78</u></u> |

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|                                 | NEWSLTR<br><u>General</u> | NEWSLTR<br><u>Production</u> | NOMIN<br><u>        </u> | WEB<br><u>        </u> | TOTAL<br><u>        </u> |
|---------------------------------|---------------------------|------------------------------|--------------------------|------------------------|--------------------------|
| <b>Income</b>                   |                           |                              |                          |                        |                          |
| Cash reserves (Fidelity)        | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 2.73                     |
| Donation-Hale Award-restricted  | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 145.00                   |
| Donations-Haas Award-restricted | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 115.00                   |
| Interest Income                 | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 28.74                    |
| Mailing label sales             | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 100.00                   |
| Membership Dues                 | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 14,896.99                |
| Newsletter ads                  | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 1,015.00                 |
| Other Income                    | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 949.94                   |
| Registration Fees-meetings      | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 19,022.50                |
| Registration fees-workshops     | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 5,410.00                 |
| Vendor sponsorships             | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 6,140.00                 |
| <b>Total Income</b>             | <u>0.00</u>               | <u>0.00</u>                  | <u>0.00</u>              | <u>0.00</u>            | <u>47,825.90</u>         |
| <b>Expense</b>                  |                           |                              |                          |                        |                          |
| Accountant                      | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 1,100.00                 |
| Advertising and promotion       | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 326.55                   |
| Awards                          | 200.00                    | 0.00                         | 0.00                     | 0.00                   | 231.18                   |
| Bulk mail                       | 0.00                      | 20.90                        | 0.00                     | 0.00                   | 20.90                    |
| Catering                        | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 11,707.99                |
| Contract Labor-Appleseed        | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 2,840.00                 |
| Contract Labor-Culp             | 0.00                      | 2,250.00                     | 0.00                     | 0.00                   | 2,250.00                 |
| Contract Labor-Inkspot          | 0.00                      | 943.56                       | 0.00                     | 0.00                   | 943.56                   |
| Depreciation expense            | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 181.00                   |
| Dues and Subscriptions by NEA   | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 446.00                   |
| Facilities/Room Fee             | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 3,851.23                 |
| Fees(postage permit,tax filing) | 0.00                      | 0.00                         | 462.00                   | 0.00                   | 702.00                   |
| Haas Award-paid out-restricted  | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 1,425.00                 |
| Hale Award-paid out-restricted  | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 1,000.00                 |
| Honoraria                       | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 2,700.00                 |
| Postage and Delivery            | 0.00                      | 1,038.41                     | 0.00                     | 0.00                   | 2,072.23                 |
| Printing and Reproduction       | 0.00                      | 7,137.48                     | 0.00                     | 0.00                   | 9,548.63                 |
| Reconciliation Discrepancies    | 0.00                      | 0.00                         | 0.00                     | 0.00                   | -0.02                    |
| Refunds                         | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 230.00                   |
| Supplies                        | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 107.25                   |
| Travel                          | 0.00                      | 0.00                         | 0.00                     | 0.00                   | 689.32                   |
| Web site - licensing            | 0.00                      | 0.00                         | 0.00                     | 540.93                 | 540.93                   |
| <b>Total Expense</b>            | <u>200.00</u>             | <u>11,390.35</u>             | <u>462.00</u>            | <u>540.93</u>          | <u>42,913.75</u>         |
| <b>Net Income</b>               | <u><u>-200.00</u></u>     | <u><u>-11,390.35</u></u>     | <u><u>-462.00</u></u>    | <u><u>-540.93</u></u>  | <u><u>4,912.15</u></u>   |