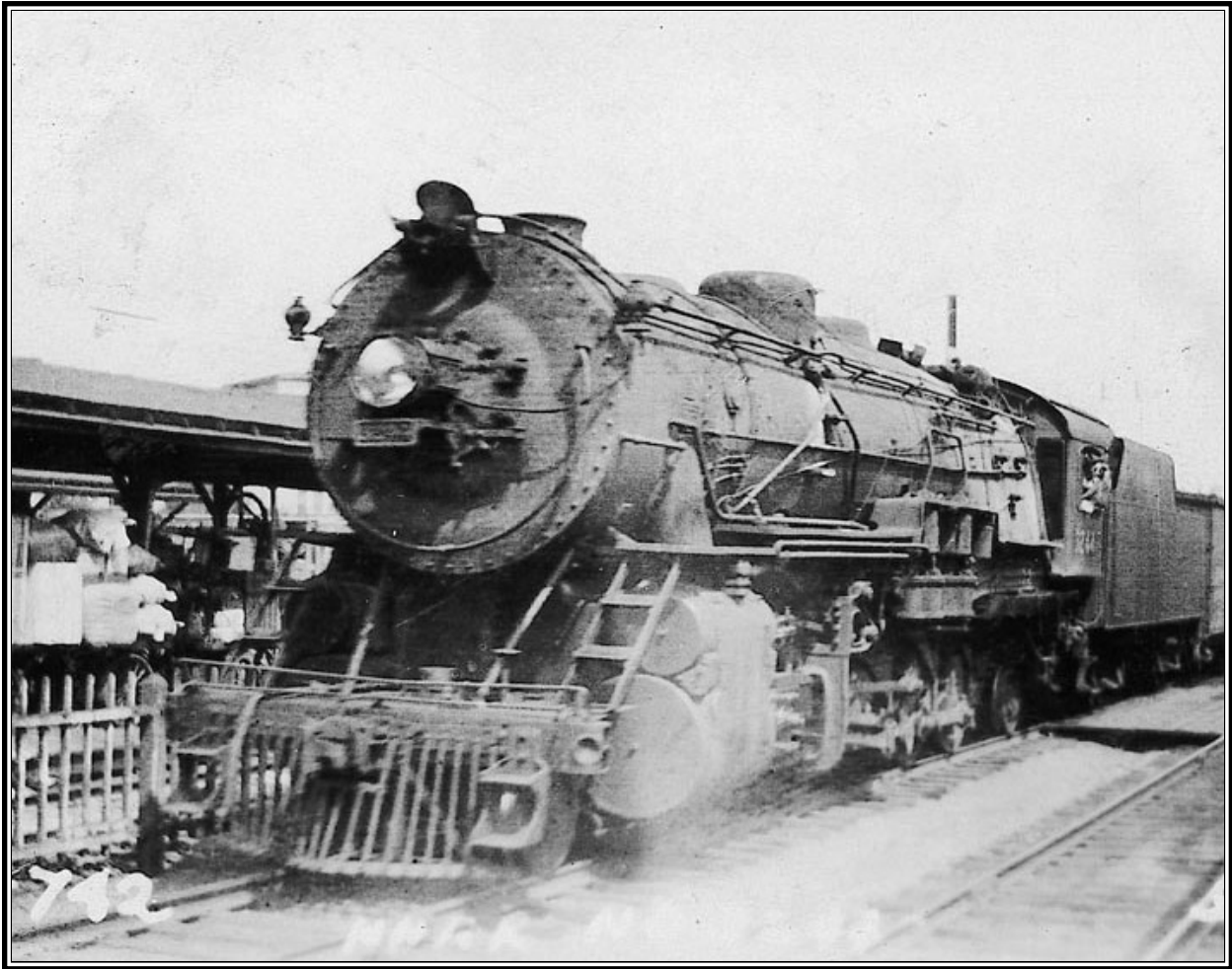


N E A N E W S L E T T E R

Volume 29, Number 4 • October 2002



C O V E R — New Haven Railroad steam engine 3244 in the New Haven, Connecticut railroad station, 1923, from the Fred Otto Makowsky Papers. *Courtesy of the Archives & Special Collections at the Thomas J. Dodd Research Center, University of Connecticut Libraries.*

I N S I D E — The continuing values of archives and society's continuing issues. (*Archival Insight*, page 4); The New Haven Railroad digital collection at the University of Connecticut (*Around and About*, page 20).

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The *NEA Newsletter* is published in January, April, July and October. The contents of the *Newsletter* may be reproduced in whole or in part provided that credit is given.

Articles and **News** of interest to archivists, historical society members, historians, and other NEA members should be sent to: *NEA Newsletter* Editors, Massachusetts Archives, 220 Morrissey Boulevard, Boston, MA 02125, or <archives@sec.state.ma.us>.

Contributions to the NEA Web site should be sent to: <kbrookes@radcliffe.edu>.

Deadlines for submitting materials are:

November 15 for January issue
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From the Editors

-Joanie Gearin

As I write this, summer is winding down, the nights are becoming cooler, and fall is on its way. With the arrival of fall comes the NEA Fall Meeting with MARAC in Poughkeepsie, New York, and the October issue of the *NEA Newsletter*.

The editors are pleased to present two fine articles in this issue. In *Archival Insight*, Gregory Sanford of the Vermont State Archives discusses the relationship between the archival concept of the continuing value of records and society's continuing issues, and the Vermont State Archives' efforts at raising public awareness of this relationship. In *Around and About*, Laura Katz Smith of the Thomas J. Dodd Research Center at the University of Connecticut writes about UConn's latest digital collection: images from railroad's golden age in the Fred Otto Makowsky Papers.

Also in this issue is the NEA Communication Preferences Survey (please see page 25), with which NEA will gather information regarding members' opinions on preferred modes of communication. Please take a few moments to fill out and return the survey.

As always, the editors are eager to hear from readers with thoughts or comments about the *Newsletter*. We are also always looking for articles for *Around and About* and *Archival Insight*. If you have an exciting new collection to showcase, an issue of interest to archivists to discuss, or a project to report on, please consider submitting a draft to the *Newsletter*. For more information on submission guidelines, please visit the NEA Web site at <www.newenglandarchivists.org>.

Happy Autumn! 🍂

NEW ENGLAND ARCHIVISTS

Reviews

Sample Forms for Archival & Records Management Programs. ARMA International and the Society of American Archivists Chicago: SAA and Lenexa, KS: ARMA, 2002. \$28 ISBN 1-931786-00-3.

-Daniel Daily, Dartmouth College

Sample Forms for Archival & Records Management Programs: Mundane? Maybe. Practical? Yes. A useful tool? Definitely. The Society of American Archivists and Association of Records Managers and Administrators have collaborated to provide archivists and records managers with a comprehensive selection of forms that is accompanied by a CD.

Over twenty archives and record management professionals have selected and compiled approximately 200 sample forms from institutions and corporations throughout the United States. The forms are generic, as well as ready and permissible to use. Though, as the editors recognize, institutions will want to modify the forms.

Moving from records management functions to the domain of archives, *Sample Forms for Archival & Records Management Programs* includes sample records management policy statements, records inventory worksheets, retention schedules, accessions forms, deeds of gift, conservation survey worksheets, and researcher registration forms. The publication also includes camera-ready targets for microfilm. The compilers, at times, provide more than one sample for each type of form.

The CD version of *Sample Forms for Archival & Records Management Programs* is well-organized in that each form is a separate file. The files are provided in Microsoft Word, Rich Text File (RTF), and Portable Document File (PDF) formats. Access to the files is simplified through the keyword search function.

Whether you have been in the archives or records management field for decades or just months, *Sample Forms for Archival & Records Management Programs* is an affordable, worthwhile investment. 🍂

Archival Insight

Archival Aerobics: Jogging the Institutional Memory

D. Gregory Sanford, Vermont State Archivist

In July 1777 a powerful British army swept along Lake Champlain, brushing aside American troops at Fort Ticonderoga, New York, and at Hubbardton in what is now Vermont. Both New York and New Hampshire claimed Vermont, unsettling the land titles of settlers. Within the disputed area, different factions sought to impose their views of government through force and terror. In July, amidst this maelstrom, town delegates crafted a radical constitution not only creating Vermont, but also setting out as fundamental principles a range of civil liberties. Freedom of expression, trial by jury and the right to both observe and instruct elected officials were among those enumerated liberties.

The government established by that constitution then proceeded to enact laws banishing those deemed enemies of the state, seizing and selling their property, and establishing penalties for anyone who defamed public officials.

How do we balance our commitment to the fundamental principles underlying our state and national governments with demands that those governments secure us from external and internal threats? That societal tension is as familiar to us as it was to eighteenth century New Englanders. It is a continuing issue.

Archivists define their role as identifying, preserving and keeping accessible records of continuing value. "Continuing value" is not a particularly felicitous phrase. It neither captures the imagination of our parent institutions, nor stirs the breasts of the general public.

To identify archival records we have developed appraisal tools built upon hierarchies of values. Yet appraisal is also a difficult concept to convey to institutional and general audiences. Our professional language and descriptive tools may at times even obscure the broad narratives held within our vaults; narratives that can inform our public dialogues and social actions.

The Vermont State Archives is seeking to wed the archival concept of continuing value with the idea that there are continuing issues; issues that each generation has had to address within its own social expectations and fiscal realities. As a society we have always grappled with economic development, taxation, education, public health, crime and punishment, and the tensions between the "freedom to" and the "freedom from." Such issues are, unlike archival concepts, broadly understood.

The Archives' "continuing issues" effort derives from several observed realities. As noted, archival concepts and terminology are often difficult to communicate outside the profession. Within state government, archival management, when thought of at all, is perceived as a historical, rather than an institutional, function, while the Archives is seen as a preserve for historians. This is not helpful in attracting institutional support, particularly in times of economic stress.

Vermont has a citizen legislature, with the one hundred eighty representatives and senators meeting for approximately five months every year. Staff support is limited (the Legislative Council consists of a dozen attorneys to draft bills and conduct studies), legisla-

tors do not have offices, and background on issues is provided by agency personnel, lobbyists and citizens.

Legislators and public officials have neither the training, time nor inclination to conduct their own archival research, no matter how good or widely distributed our finding aids. The challenge is to break this barrier of misperception and under-utilization to reassert the importance of the Archives institutional role.

Approximately fifteen years ago the Archives began to aggressively alert officials and reporters of the existence of records germane to a current issue. We also converted our statutorily mandated publication program, the State Papers of Vermont series, from annotated compilations of eighteenth century documents into guides for continuing issues of institutional interest.¹

The Internet transformed our efforts, moving us beyond unsolicited, idiosyncratic contacts with officials to broadly reach non-traditional audiences inside and outside state government. The Archives' Web site <vermont-archives.org> is organized around continuing issues, including a section of that name. We can now not only present key institutional information, but also, as state buildings gained Internet connections, deliver that information directly to all three branches of government.

Our first Web-based continuing issue stemmed from extensive public dialogue over the value of contested primaries (the continuing issue of candidate selection). We posted a particularly rich document from the 1914 direct primary debate and linked it to

our history of statewide elections. The document's pro/con format foreshadowed the current discussion of the intent and actual practice of the primary. Reporters began to use the primary material as background in their reports.

The 2000 debate over civil unions, extending marriage-like benefits to gay and lesbian couples, raised myriad continuing issues. In response we put up summaries on the history of impeachment (linked to a resolution calling for the impeachment of the Supreme Court justices whose interpretation of the common benefits clause led to civil unions) and on referenda (linked to calls for a referendum, rather than legislation, on civil unions). We continue to add new issues as time and resources allow.

The issue of civil unions helped clarify our goals. We did not present marriage as a continuing issue. Rather we focussed on institutional procedural issues associated with civil unions. What is the impeachment process and how have we employed it? When have we resorted to referenda and how did we avoid constitutional strictures against delegating legislative authority? This not only buffered us from the highly emotive and divisive debate over marriage, but also anchored our role as a source of institutional memory.²

We continue to tweak how we present a continuing issue. In the first case we simply re-keyed and posted a 1914 legislative document. For the impeachment and referenda sections we combined overviews with brief histories of each occurrence. We did so, in part, because of our observation that public officials wanted summaries and were unlikely, as noted, to sift through

source documents, even when offered on-line. Our most recent efforts, histories of the veto and of judicial review, provide summaries and links to the source documents. We therefore have reintegrated records back into the conceptual overviews.

Continuing issues is labor intensive and, to a degree, we have created expectations that are hard to sustain. Conversely, continuing issues, by their nature, recur. Two years ago the presence of three credible gubernatorial candidates raised the possibility that none would receive a majority, as required for election under the Vermont Constitution. We posted a



For a half century after Vermont's creation in 1777, the judiciary was the weakest of the three branches of government. By the second decade of the 19th Century the Court began to rule on the constitutionality of legislation through the process of judicial review. The scope of recent Vermont Supreme Court rulings, notably on equal educational funding and civil unions, has led critics to charge that the Court is now the predominant branch of government. Judicial review is one of the continuing issues addressed by the Vermont State Archives on its Web site at: <vermont-archives.org/governance/govern.htm>.

history of elections without majority winners. This year there are again three credible candidates and we can direct inquiries to the Web site.³

Though benefits are somewhat anecdotal, there is a noticeable change in how our institutional role is perceived. For the last two biennia we have been asked to participate in the orientation of new legislators.⁴ We are sought out for either records or legisla-

tive testimony on the history of issues or procedures. The speaker of the house, among others, has recommended issues for our treatment.⁵ The press routinely seeks us out for background on stories. Vermont's education communities have become interested and we are working with them to develop continuing issues into dialectic teaching tools that support state social studies criteria. We have also adapted various continuing issues to public presentations, enhancing the visibility of the Archives and how its records support public dialogues.⁶

Does "continuing issues" distract from the record-centered focus of archival management? We believe it harks back to a traditional role of the Vermont State Archives. Vermont's founders were clear on the institutional role of a state archives; it was to preserve evidence of key government actions. In 1782, for example, the legislature charged the secretary of state with preserving and keeping accessible such evidentiary records as original acts of the legislature, land grant charters, etc.

The passing of the Revolutionary generation ended reliance on personal memories of the intent of government actions, broadening the role of the archives as government's institutional memory. Vermont Secretary of State William Slade recognized this transition and began publishing, as well as preserving, archival records. In the introduction to his 1823 volume of state papers Slade wrote, "The general diffusion of intelligence constitutes the life of a free government . . . The whole science of government consists in a knowledge of the *practical operation* of principles . . . [Political] institutions,

therefore—their origin, their nature, their practical operation, and their whole history, should be studied, and understood . . . Without the possession of such a history, and a practical regard to the lessons it inculcates, legislation will be, at best, but a succession of *experiments*, and, as a necessary consequence, every action of government will be characterized with instability and want of wisdom”.⁷



Anticipating a gubernatorial veto of a state lottery bill, the Vermont legislature instead called for a referendum on whether the state should enact a lottery system. Popular support was so great that the subsequent lottery bill was veto-proof. Though Governor Richard Snelling signed the bill he reportedly did so in the bathroom to demonstrate his feelings on the measure. The use of referenda is one of the continuing issues addressed through the Vermont State Archives Web site at: <vermont-archives.org/governance/govern.htm>.

Slade went on to explain the need to place that history “within the reach of the people.” He fulfilled this vision by publishing selected documents. Over time, however, Slade’s original goal of making the “practical operations” of government accessible was lost and the state papers series focused exclusively upon publishing annotated versions of eighteenth century documents. Over time an increasingly professional staff concentrated on archival description, though improved finding aids failed to attract institutional use. Making continuing issues available as an on-line resource restores Slade’s archival vision and enhances understanding of the archival role.

References

- ¹ Volume 19 of the series was an index to municipal acts and charters; Volume 21 provided a history of statewide elections; and Volume 22 offered an index to legislative reports within the house and senate journals. *The General Assembly: A Potpourri* was published outside the series and provided a history of legislative committees, lists of legislative leaders over time, and a list of gubernatorial vetoes. The General Assembly expanded upon the municipal charter index and now incorporates charter information as part of the Vermont Statutes Annotated (as an appendix to Title 24).
- ² How to select a continuing issue needs to be developed further. Time, previous research (from our reference files, for example), and availability of quality records all play a role. By their nature continuing issues are based on a current debate of wide public interest. Therefore there is the risk of offending one or more sides of that debate if it is perceived we are supporting a position. Though a legal history of mar-

riage or gay and lesbian rights would have been of interest, they also would have been more labor intensive within the time allotted and, given the high emotions surrounding the debate, ran the risk of attracting negative attention. Since we wanted to serve the legislators by giving them information on specific proposals before them—impeachment, referenda—we selected those issues for presentation.

- ³ The site was recently used by the Legislative Council to determine previous legislative procedures in such cases. We also received inquiries from Mississippi, which has a similar provision, but which never needed to exercise it until a couple of years ago.
- ⁴ See, for example, our talk at the 2000 orientation at: <vermont-archives.org/talks/orient.html>
- ⁵ The Speaker, the chief of the Vermont Associated Press Bureau, and a senior legislator wrote letters in support of the nomination of the Continuing Issues Web site for the Hamer-Kegan Award. Their support suggests the broadening awareness of archives as a resource.
- ⁶ This year, to mark the 225th anniversary of the 1777 Constitution, we combined an exhibit with a series of events at which participants were turned into “delegates” to the 1777 convention and asked to debate and vote upon proposals of amendments to the original Constitution. This allowed participants to understand the continuing value of constitutionally identified fundamental principles and moved the 1777 Constitution from artifact to living document. This broadens understanding of the concept of “continuing value.”
- ⁷ William Slade, *Vermont State Papers* (Middlebury, VT: J.W. Copeland, 1823), p. xv. ♣

Editor’s Note: The Vermont State Archives Continuing Issues Web site won the 2002 Society of American Archivists Philip M. Hamer and Elizabeth Hamer Kegan Award, which recognizes an archivist, editor, group of individuals, or institution that has increased public awareness of a specific body of documents through compilation, transcription, exhibition, or public presentation of archives or manuscript materials for educational, instructional, or other public purpose.

Inside NEA

From the President

-Joan Krizack

The Future of the Past and NEA's Future

I had anticipated writing this column about a delightful book that I recently read: *The Future of the Past* by Alexander Stille (New York: Farrar, Straus & Giroux, 2002). It is a well-written and compelling volume on the struggle to save the world's history and culture, with twelve eclectic essays on topics such as the pollution of the Ganges, the deterioration of the Sphinx, the Chinese approach to conservation, and the challenges of the information revolution—although this last chapter is lacking. I was going to try to connect the book's theme to NEA concerns.

But, instead, I need to discuss NEA's financial situation; otherwise, there will be no organization to help its members establish a future for the past.

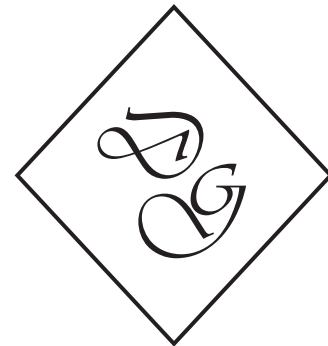
For the past few years, the NEA Board has approved deficit budgets. While the organization is not on the verge of bankruptcy, we cannot continue this trend. The time has come to evaluate carefully NEA's financial position and take measures that will allow us maintain current services to our members and, at the same time, assure our long-term stability. Last March, I presented to the Board a report on cost savings, based on the work of the Task Force on Fiscal Efficiency chaired by Susan von Salis. This report identified several possible actions to get NEA back on fiscal track without reducing services:

- increasing NEA membership
- increasing fund-raising activity
- modifying our mode of communication

The first two measures are obvious and board members are already addressing them. The Membership Committee, chaired by Beth Carroll-Horrocks, is working to boost NEA membership, and Jane Ward, Development Coordinator, is expanding her already considerable efforts to raise money from vendors and other appropriate organizations. The last suggested action, however, merits some explanation because it is not so readily accomplished.

Whatever challenges the information revolution poses for our archival practice, it potentially offers great benefits to our organization. The Internet, e-mail, and the evolution of NEA's Web site into a comprehensive and accessible resource open the way for more timely and less costly communication with our members. With this in mind, the Board established the NEA Survey Task Force, chaired by Greg Colati, to poll members for information about their access to the Internet and e-mail, and their communication preferences.

The aim of the Survey Task Force is to answer the question: Can we use technology to communicate more effectively, at less cost, in ways that are acceptable to our membership? Please take a few minutes to complete the brief survey developed by the Task Force. You may use the paper version found in this issue on page 25, or you may complete the survey electronically by going to: <nils.lib.tufts.edu/archives/nea/>. We need your participation to make improvements in NEA services and operations that truly benefit our membership.



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Executive Board Meeting Report

-Secretary Tara L. Hurt

The business handled at the June 24, 2002 meeting of the Executive Board, is summarized below. All **VOTING** is in bold and italics. Complete minutes are available on the NEA Web site <www.newenglandarchivists.org> or from the secretary.

Officers' Reports

President's Report: President Krizack reported all of the significant correspondence she has had since the last March 22, 2002 meeting. Andrea Sheehan was approved as an Outreach Committee member and Krizack reviewed and signed the contract with SAA for the workshop, "Copyright: The Archivist and the Law" (Fall 2002 Meeting). The President's *Newsletter* column has been submitted.

Vice President's Report: Witthus is currently looking into locations for the Fall 2003 Meeting. The board made the following location suggestions; Amherst, MA / Bedford, NH / St. Augustine, MA / Bridgewater, MA / Bates College, ME.

The issue was raised as to whether we would like to combine the Fall 2004 NEA Meeting with the SAA meeting the first week in August (August 2-4, 2004). Krizack will let Witthus know that the Board is taking this into consideration. Ross said he will bring this issue to the Task Force on Meetings.

All board members agreed that it was a nice idea to have a joint social hour with MARAC in Birmingham, during the upcoming SAA meeting.

Secretary's Report: The Board approved all of the Secretary's recommendations, which the NEA Archivist, the current Secretary and the current President discussed. The Secretary from this point on will retain the last two years of minutes and ensure that all others minutes are on file in the NEA Archives.

Treasurer's Report: Treasurer Liz Andrews reported that all the income for the 2001/2002 Budget has been deposited and that there is a considerable deficit in the budget (numbers vary depending upon what aspects are taking into account; expenses, incomes, projected income, etc.).

Budget shortcomings and planning was TABLED for the Fall 2002 meeting.

All board members agreed to the following statement made by president Krizack that will be sent to all committee chairs, "Please consider having meetings in locations that are more likely to be less costly and get as much institutional support as possible."

Immediate Past President: Immediate past president Ross presented a list of names for the Nominating Committee. The Board expressed their approval of the list and expressed their pleasure with the fact that the names listed represent the New England geography well. The Board voted to approve the list and *all board members voted in favor* of the list.

Ross announced two names for the Distinguished Service Award. Ross suggested the awards be given at the Spring 2003 meeting. *All board members voted in favor* of a Spring 2003 announcement of the award.

Ross announced one name for the Archival Advocacy Award. The award will be given at the Fall 2002 Meeting. *All board members voted in favor* of a Fall 2002 award and the name of the recipient.

Ross submitted a list of names for the Task Force on Meetings. *All board members voted in favor* of the submitted names.

Meetings

Spring 2002 Meeting Report: Jane Ward submitted a final report for the meeting, budget analysis and evaluation analysis. Overall the meeting was a success according to our members. Ward let the board know that she has continued to work on a Local Arrangements Guidelines Book, which she will share with the board as soon as a draft is complete.

Fall 2002 Program Committee Report: Barbara Austen submitted an excellent draft of the program that highlights all sixteen sessions, which are scheduled over the conference time frame (October 24-26, 2002). Austen informed the group that the Archival Advocacy Award would be given at the lunch. Austen will contact the Membership Committee to see if the committee would like to organize a New Members Orientation session.

Fall 2002 Local Arrangements Report / Budget: Austen distributed the MARAC 2003 Fall Meeting Budget spreadsheet. On receiving the Budget, all board members reviewed the budget along with the registration fee section of the Registration Form. *All board members agreed* that the next NEA Board Meeting would be on October 25, 2002, from 8:00 to 11:30. A meeting location will be announced at a later date. *All board members voted in favor* of the registration fees.

Spring 2003 Program Committee Report: Chair Kathryn Hammond Baker reported that the program sessions were progressing well and that the committee was currently assessing the total number of speakers who may need an honorarium. Baker will report back these numbers as soon as the committee is aware of who is willing to speak and who would need an honorarium. The President of Simmons College will give an introduction.

Spring 2003 Local Arrangement Report: Jeannette Bastian reported that Simmons will not be charging any site costs, A/V costs, or classroom costs. The group has reserved as many classrooms as they can at this point and after renovations this summer the group will reassess rooms and book any additional rooms that are needed. *All board members agreed* that the group should pursue a shuttle route for the reception.

The group is also pursuing recognizing long-time members of NEA in order to bring home the 30th Anniversary theme.

2003 Fall Meeting: Rutherford Witthus is exploring available sites for the meeting.

Annual Meeting

Saturday March 23, 2002

Newport Marriott, Newport RI

The meeting was called to order at noon. The first item of business was to approve the minutes from the 2001 Annual Meeting. The minutes were approved. Liz Andrews reported on the NEA budget and despite some short-falls the organization is continuing to move forward. The annual budget will be a topic for discussion among the Executive Board Members this upcoming year. Gregory Sanford and David Horn were presented with the Distinguished Service Awards. Joan Krizack and Aimée Felker presented the

To reach NEA officers, please
see contact information on the
NEA Web site at:

<www.newenglandarchivists.org>

awards to Gregory and David. Aimée Felker announced the new Vice President Rutherford Witthus, the new Secretary, Tara L. Hurt, and the new representative at large, Bridget Carr. All newly voted Executive Board members will serve from 2002 to 2004.

Bill Ross, the Immediate Past President, introduced the new President, Joan Krizack. Our new president spoke to us all about her vision for the following years as NEA President. After the new President's remarks the meeting adjourned at 1:05.

Committee Reports to the Board

Education Committee Report: The Education Committee has planned two workshops for the Fall 2002 meeting in Poughkeepsie and MARAC has planned three workshops for the Fall 2002 conference. Planning for the Spring 2003 and Fall 2003 workshops is under way.

Haas Award Report: The Haas Award Committee made a decision to fund both applications that were received. The board discussed this allocation and *all board members agreed* to rotating the giving of the award between ARMA (in Boston) and NEA.

Hale Award Report: The group is looking into the past activity and the applications that have been received prior to 2002. Due to the fact that no applications have been filed *all board members agreed* that the issue could be addressed in next year's budget.

Membership Committee Report: The report highlighted the newest arrangement of the committee and the success of the NEA Membership table at the Spring 2002 meeting. Krizack will notify the committee about the discussion about raising dues so that printing of the membership form can coincide with a possible dues increase.

Outreach Committee Report (Appendix D): Outreach Committee Chair Jessica Steytler reviewed her submitted report. The discussion centered around several issues. 'Archives on the Road' events were discussed and Edwards asked to be informed of any press releases that were generated for the event. Steytler will report to Krizack the new costs for bookmarks and Steytler will be sure to pass all bookmark drafts by the board. The Chair announced that all SHRAB representatives will be distributing bookmarks, that all board members can distribute bookmarks and the Membership Committee should also have a supply to distribute.

Web Committee Report: Glynn Edwards reviewed her Web Committee report. Edwards reported that in addition to updating and maintaining the site, the committee is soliciting images for the home page. Discussions took place on ways to make quicker updates and all the issues that surround more timely updates. Krizack let Edwards know that she would help by sending the President's column directly to Edwards, making the updates occur more quickly.

Coordinators Reports to the Board

Development Coordinators Report: Jane Ward reported on the July *Newsletter* and on the October NEA/MARAC meeting.

All board members voted in favor of providing vendors additional space/equipment as long as it is accompanied by a higher fee for participation. *All members voted in favor* of the reappointment of Jane Ward as the Development Coordinator.

Membership Secretary Report: The report highlighted membership statistics for the period ending May 17, 2002: 565 members (including 23 life members) and 15 newsletter exchanges.

Newsletter Report: The budget for the *Newsletter* is on track; the remaining balance will more than sustain two more printings.

Print Coordinator Report: Diana Yount reported that she was working on cost reduction attempts in regard to mailings. Her report outlined the July 1, 2002 postal fee increase and the report highlighted alternate ways to decrease the cost of mailings. Yount has been successful at reformatting the registration mailing so that it is under one

ounce. She asked the Board to approve dropping pages of local information from the registration mailings so that it can meet the under one ounce requirement. Krizack suggested if local information pages are dropped that URLs to local information be listed in the mailing. Yount confirmed that this would be possible.

The topic of creating a more concise, easy to enter registration form was raised. A suggestion was made to mount the form on line in a PDF format. Edwards will pursue the cost of software and report this to Krizack.

All board members voted in favor of a less than one ounce registration mailing. This decision will affect the Spring 2003 Meeting mailing. The issue of a less than once ounce mailing will be addressed again by the Board once a survey has been completed and the board has input about members feelings in regards to mailing cost.

Public Relations Coordinator Report: Dan McCormack submitted the summer Public Relations Report. The Board discussed the opportunity for NEA to secure booth space at the Massachusetts Town Clerks' Association meeting. The Outreach Committee will pursue what is available with the New England Town Clerk circuit and be sure to report back to the Public Relations Committee. Also the Public Relations Committee, in order to pursue a more proactive and cheaper approach to mailing, will be sending public relations information to a smaller number of publications and will also pursue the use of electronic addresses in order to send out PR messages.

Old Business

Survey Task Force Charge: Peter Nelson reported for the Survey Task Force. The task force met and discussed their level of communication with NEA members and also how NEA communicates with members and how NEA responds to members. The task force will be doing a survey this Fall and the task force will report to the board in the Spring of 2003. *All board members approved* to handle the Task Force's suggestion for distribution as follows: 1) Direct Mailing - Only to lapsed members (two years or less), 2) Flyer in NEA Packet - Yes, proceed, 3) e-mail sent to members with e-mail - Yes, proceed if someone is willing to enter all addresses, 4) Tear Out Form in Fall *Newsletter* - Yes, for all current members, best way to get to the largest number of people. The surveys have a spot for members to sign but

a signature is not needed so that members can answer anonymously if desired. *All board members voted in favor* of the “Survey Task Force doing a short focused survey on electronic communication issues in the upcoming October *Newsletter* and other committees get involved to decide if an additional survey is needed.”

Volunteer Web Page Development: Paul Carnahan reported on the current status of the Volunteer Web Page. *All board members agreed* to adding a link to the page that links to our contributing vendors’ Web pages. ACTION Carnahan will work on the wording of this “vendor link” and share with the board before making the addition to the Web page.

New Business

NEA Budget: Over the past three years NEA has seen a decrease in assets so anyone who is submitting budgets to

the board, please submit two budgets, a “Best Case Budget” and a “Bare Bones Budget.” Krizack proposed that the board start via e-mail to go back and review the current budget and begin to list out options on cost savings measures. *All board members agreed* that planning needs to be adjusted within the budgeting process in order to “optimize cost savings measures.”

NELINET Sponsorship: The group discussed a NELINET Sponsorship and the issue will be TABLED until Krizack can get further clarification on how it is NELINET would like NEA to take part in their Digital Reality Conference.

The next NEA Board Meeting would be on October 25, 2002, from 8:00 to 11:30 at the Fall 2002 meeting in New York. ☺

New Members

- Deborah A. Richards

Please visit us on-line at www.newenglandarchivists.org for more information about becoming a member of NEA

Dr. Noelle Baker

UW Oshkosh
Oshkosh, WI

Judith A. Ford

Keene State College
Keene, NH

Keith Luf

WGBH Educational
Foundation
Boston, MA

Amy Schindler

University at Albany SUNY
Albany, NY

Helen Bridge

Little Compton Historical
Society
Little Compton, RI

Marcy G. Goldstein

John F. Kennedy Library
Boston, MA

Kara M. McClurken

Smith College, Sophia
Smith Collection
Northampton, MA

St. Johnsbury Academy

St. Johnsbury, VT ☺

Julia Collins

Radcliffe Institute -
Schlesinger Library
Cambridge, MA

Kris Kobialka

Global Electronic Records
Association
Woburn, MA

Jennifer Pelose

Harvard Medical School
Boston, MA

Claudia Durrell

St. Vincent’s Medical
Center - Library
Bridgeport, CT

Nicole Lapenta

MIT Museum
Cambridge, MA

Frances Pollitt

Maine Historical Society
Fryeburg, ME

News and Notes

CONNECTICUT

Connecticut State Library Historic Preservation Grants

The Connecticut State Library awarded grants totaling \$699,255 to one hundred nine Connecticut towns through the Historic Documents Preservation Program. On July 31 the Library hosted a reception and tour of the newly opened off-site archival storage facility located in Hartford. Town Clerks, First Selectmen and Mayors representing forty-five towns and municipalities attended and received the grant checks. The awards ranged from \$1,100 to \$15,000 depending on the town's population and the amount requested.

The grant program began July 1, 2000, and is funded by a portion of the fees paid on land record documents filed with the town clerk's office. The total amount of grant funds available depends on the number of documents recorded each year. To date, the program has granted \$1,124,170 to towns and municipalities to preserve their most important records and improve public access.

The Public Records Administrator, with the assistance of an advisory committee of town clerks and State Library staff, determines the grant categories and amounts for each fiscal year. This year's categories include paper preservation, preservation microfilming, land and vital record index recreation, and a preservation survey conducted by an outside consultant to evaluate a town's record facilities as well as its policies and procedures.

The grant program remains non-competitive, meaning that every eligible town applying for a grant within the pre-established guidelines receives an award. Future grant cycles will also include competitive grants based on the merits of the application. Each municipality may apply for one grant each fiscal year. The fund also supports disaster recovery grants in emergency situations that a town may apply for in addition to a standard grant.

Questions regarding the Historical Documents Preservation Program should be directed to Eunice G. DiBella, Public Records Administrator, Office of Public Records Administrator and State Archives, Connecticut State Library, 231 Capitol Ave., Hartford, CT 06106; (860) 757-6540; e-mail: <pa146@cslib.org>.

Governor William O'Neill Project Completed

The Connecticut State Library and Central Connecticut State University's Center for the Study of Practical Politics and Public Policy are pleased to announce the completion of a two-year project to process nearly two hundred linear feet of gubernatorial records from William A. O'Neill's administration. This marks the first time the Archives staff has been able to fully process a Governor's records, thus providing a model for future projects.

Lieutenant Governor O'Neill assumed the office of Governor on the resignation, for health reasons, of Ella Grasso on December 31, 1980. He was elected in his own right in 1982 and again in 1986, making him the longest serving Connecticut governor in the twentieth century. He faced numerous challenges during his administration, the most important of which was drastic cuts in federal funding for social programs during the Reagan administration. Despite these cuts, O'Neill focused on providing services to the State's most needy, namely the elderly, the disabled, and the homeless. He was an advocate for congregate housing, property tax relief, energy assistance, and affordable prescription medications for the elderly, and he expanded programs for the disabled, particularly those with mental illness.

Other issues documented in the collection include traffic congestion and highway safety, the start of automobile emissions testing, disposal of solid waste following the closing of landfills, transportation and disposal of hazardous wastes, high taxes, the call for a state income tax, Lyme disease, alcohol and drug abuse, and overcrowded jails. The collection also contains speech files and publicity photographs. Edward Gutierrez, the project's archival assistant, identified over one thousand photographs taken by the "official" photographer from the Department of Public Works. That information is accessible in a separate database focusing specifically on the photographs.

In the next phase of the project, the collection will be microfilmed. This will provide researchers access to the materials at both the State Library and the Center for Practical Politics and Public Policy.

Court Records Project Funded for Second Year

The National Historical Publications and Records Commission (NHPRC) has funded the second year of the Judicial Records Preservation/Access Project at the

Connecticut State Library. Since December 2001, project archivist Debra Pond and project director Bruce P. Stark have been processing, arranging, and preserving the file papers of the Litchfield County Court and New London County Court. These records have been difficult to use because many of the documents are out of order and in poor physical condition. Accessibility will be greatly improved by remedying these problems, re-housing the papers, and creating detailed finding aids for the records of these two courts. In addition, the project will identify and create a database of files documenting the court appearances of African-Americans and Native Americans.

Court records provide a treasure trove of historical documentation of vital interest to genealogists, historians, and legal scholars on such subjects as assault and battery, defamation, fornication and incontinence before marriage, land ownership and inheritance, lascivious carriage, profaning the Sabbath, theft, and trespass, not to mention documentation of the lives of individuals and the structure of the bar. The bulk of the cases brought before the county courts were suits for debt, but these seemingly inconsequential cases contain information on literacy, patterns of debt and credit, and the nature of relationships between debtor and creditor, not to mention their importance to those with a biographical, genealogical or local history focus.

MAINE

Wallace Ludwig Anderson Archive Available to the Public

Colby College Special Collections announces the availability of the Wallace Ludwig Anderson Archive and Manuscript of the Letters of Edwin Arlington Robinson.

Wallace Anderson, a renowned Robinson scholar and author of *Edwin Arlington Robinson: A Critical Introduction* (1967), planned to publish a comprehensive collection of Robinson's letters, transcribed and accompanied by annotations. A 1967 Guggenheim Fellowship enabled him to study Robinson documents at numerous repositories. The forthcoming volume was announced at the 1980 MLA Conference and welcomed by colleagues thwarted by Robinson's difficult handwriting.

Anderson died of cancer in 1984 with the transcriptions largely completed but the manuscript unfinished. The Anderson family donated the materials to Colby College Special Collections in September 2001. The Wallace

Ludwig Anderson Archive, thirty linear feet, contains research notes, transcriptions and manuscript text related to the unfinished publication. The collection is arranged in five series that preserve the scholar's original order. A finding aid is available.

Colby College Special Collections is located in Waterville, Maine. Inquiries can be made to Patricia Burdick, Special Collections Librarian, <paburdic@colby.edu> or <speccoll@colby.edu>. Telephone: (207) 872-3284.

Historical Collections Grants: New Application Form Available

The revised application form for the Historical Collections Grant Program is now available. Deadlines for archival project applications are October 1, 2002, February 1, 2003, and June 1, 2003. Typical projects include hiring a consultant to advise on the care and organization of an archival collection; buying archival materials to re-house a collection; microfilming unique, important records, including town records; and making copy negatives of a photo collection. A limited amount of funding is also available for artifact projects; October 1, 2002, is the only deadline for those applications. The grant program is funded by the National Historical Publications and Records Commission and by the people of Maine through the New Century Community Program.

The new form is available at <www.state.me.us/sos/arc/mhrab/grant.htm>, or by writing to Historical Collections Grant Program, Maine State Archives, #84 State House Station, Augusta, ME 04333-0084. For more information, contact Janet Roberts (archival projects) at (207) 287-5791 or Anne Ball (artifact projects) at (207) 287-7591.

MASSACHUSETTS

Non-Residential Archival Research Fellowship Program Funded

The Massachusetts Historical Society, Massachusetts Institute of Technology, Northeastern University, Schlesinger Library at the Radcliffe Institute, and WGBH Educational Foundation were awarded \$143,000 over three years by the National Historical Publications and Records Commission, the funding arm of the U.S. National Archives and Records Administration, to manage a new,

non-residential archival research fellowship program.

The project was conceived to advance both basic and applied research and to encourage broad participation in the research process among practitioners, enabling individuals who work full-time under a twelve-month contract the flexibility to conduct research. Collaborative research projects will also be considered. Candidates will be drawn from the archival, manuscript, historical, library, records management, information science, and other information communities as well as from professions in related disciplines.

Up to five fellowships of \$10,000 each in June 2002 and June 2003 (pending final funding from the NHPRC) will be awarded to allow archivists and others to conduct research and write about a topic of importance to the archival profession. Proposals concerning electronic records will be considered a higher priority than others. In June 2003 and June 2004, fellows will present their findings in Boston at a symposium, which will be open to all who are interested and will engage a broad spectrum of individuals from related disciplines in lively discussion.

Application materials are available via the SAA Web site (www.archivists.org) or by contacting Brenda Lawson, Massachusetts Historical Society, 1154 Boylston Street, Boston, MA, 02215. Phone (617) 646-0502. E-mail: blawson@masshist.org.

Northeastern University Acquires Records of Boston Society of Vulcans of Massachusetts

Northeastern University Libraries is pleased to announce the acquisition of the historical records of the Boston Society of Vulcans of Massachusetts. This material contributes to the University Archives and Special Collections Department's collecting focus on the records of private, non-profit, community-based organizations that are concerned with social justice issues and that serve the African-American, Chinese, Latino, and gay and lesbian communities.

Founded in 1969, the Boston Society of Vulcans was formed mainly to recruit African-American and other minorities to the fire service and to ensure the promotion of minorities from within the ranks. At that time, the Boston Fire Department employed 2,100 fire fighters, eighteen of whom were black and one Hispanic; the Commonwealth of Massachusetts employed ten thousand fire fighters, only thirty-eight of whom were black. In 1972 the Society, with assistance from the NAACP Attorney Thomas Mela, and

the Justice Department, filed a class action suit against the Civil Service Commission, which resulted in the City of Boston having to hire minorities on a one-to-one basis until people of color represented twenty-six percent of the force. In 1976 the first class was appointed under the court order, and all appointees were black. The Vulcans also engage in charitable activities, including running a smoke detector program, donating funds to those in need, establishing the Lloyd Phillips Scholarship fund to assist students in the community to meet college costs, sponsoring Thanksgiving dinners for senior citizens, and donating Christmas baskets.

The collection documents the Vulcans' efforts to increase the number of minority fire fighters in the Boston Fire Department, their fund-raising efforts for community organizations, and their support of minority fire fighters facing legal action. The records include correspondence, memoranda, board minutes, and newspaper clippings. The collection also documents, to a lesser extent, the International Association of Black Professional Fire Fighters and the North East Region of the IABPFF.

Peabody Essex Museum Offers Fellowships

The Peabody Essex Museum in Salem, Massachusetts, is accepting applications for fellowships to encourage use of its library and museum collections for research and publication on New England history and culture. Fellowships are open to advanced scholars, graduate students, independent scholars, and library and museum professionals. Stipends are \$1,000 for one month; free housing in a studio apartment is available. Applications are due January 31, 2003, for projects beginning after June 1, 2003. For information and application forms, contact: Fellowship Program, Phillips Library, Peabody Essex Museum, East India Square, Salem, MA 01970; telephone (978) 745-1876, ext. 3015; www.pem.org/Phillips.html.

American Antiquarian Society Announces 2003-04 Research Fellowships

The American Antiquarian Society (AAS), in order to encourage imaginative and productive research in its unparalleled library collections of American history and culture through 1876, will award to qualified scholars a number of short- and long-term visiting research fellowships during the year June 1, 2003-May 31, 2004.

Several categories of awards are offered. Funding is available from the National Endowment for the Humanities

for four to twelve months' residence at the Society, while a grant for the Andrew W. Mellon Foundation funds other long-term fellowships. At least two AAS-NEH and one Mellon Postdoctoral fellowship will be awarded, together with some twenty short-term awards. For all fellowships, the deadline for applications is January 15, 2003. A brochure containing full details about the AAS fellowship program, along with application forms, may be obtained by writing to John B. Hench, Vice President for Academic and Public Programs, Room A, American Antiquarian Society, 185 Salisbury Street, Worcester, MA 01609-1634, or by telephoning (508) 755-5221. E-mail inquiries should be sent to <Csloat@mwa.org>.

Founded in 1812 as the country's first national historical organization, the AAS is both a learned society and a major independent research library. The AAS library today houses the largest and most accessible collection of books, pamphlets, broadsides, newspapers, periodicals, sheet music, and graphic arts material printed through 1876 in what is now the United States, as well as manuscripts and a substantial collection of secondary works relating to all aspects of American history and culture before the twentieth century.

Brandeis Libraries Daumier Project

Last fall the Brandeis University Libraries received one of the eighteen 2001 National Leadership Grants awarded by the Institute of Museum and Library Services (IMLS) for Preservation or Digitization projects. The Brandeis IMLS project will create a digital image collection of nearly four thousand lithographs originally created by Honore Daumier (1808-1879). The images will be fully cataloged and searchable via an on-line catalog. A related Web site, <www.library.brandeis.edu/specialcollections/daumier/>, will put the lithographs into their historical and sociological context for students and scholars throughout the world.

The Brandeis University Libraries owns one of the largest collections of original Daumier lithographs. A gift of Benjamin A. and Julia M. Trustman in 1959, the lithographs are part of the Special Collections of the Libraries. Thirty lithographs at a time are placed on a semester-long display in the main library; this is the only time the lithographs are easily accessible to the public. Those classified as rare are never put on display due to security concerns.

The Daumier Project will use an integrated library system to both store and provide access to digital images of the lithographs and descriptive information. The images and

descriptive information will be created and stored in standards-based metadata formats (MARC21, SGML, XML, TIFF and JPEG). The result of the project will be worldwide access to Brandeis University Library's collection of Daumier lithographs through successful integration of digitized primary source material and full MARC21 cataloging in the Library's on-line Web catalog.

New Exhibition at the State Library of Massachusetts

The State Library of Massachusetts has installed a new exhibition documenting the work of the Massachusetts Stone Bridges Historic Research Project. This project was implemented by the Massachusetts Highway Department in 1998 in an effort to augment the department's files on more than two hundred stone bridges under its purview. A researcher for the project spent four years examining a variety of primary and secondary sources—including maps, atlases, newspapers, directories, legislation, and town reports—in libraries and town offices across the state. Many of these materials are in the collections of the State Library and are on display in the exhibition. The exhibition was assembled with assistance from the Massachusetts Highway Department. The small exhibition is located outside the George Fingold Library, Room 341, in the Massachusetts State House, and will be on view through June 2003. A more detailed description of the exhibition will be available online at <www.state.ma.us/lib>. For more information, contact Betsy Lowenstein, Chief of Special Collections, State Library of Massachusetts, at (617) 727-2590 or <betsy.lowenstein@state.ma.us>.

Historical Records Forum: Celebrating History in 2003

The Fifth Annual Community Forum on Historical Records, "Documenting Under-documented Populations & Communities," held on June 7, 2002, at Bridgewater State College, was a great success. Historians, archivists, genealogists, educators, citizens, government officials, and others who care deeply about Massachusetts history discussed community involvement and how to build support for records preservation and use.

Planning is currently underway for the Sixth Annual Community Forum on Historical Records, "Celebrating History: Anniversaries to Educate, Promote and Preserve History." The forum will be held in May 2003 and is co-

sponsored by the Massachusetts Historical Records Advisory Board and Secretary of the Commonwealth William Francis Galvin.

Anniversaries celebrate the memory and existence of communities, institutions, organizations, agencies, events and individuals. They are opportunities to communicate interest, passion, mission and collective memory. For example, several significant Massachusetts 2003 centennial celebrations include: first World Series (Boston Pilgrims vs. Pittsburgh Pirates); first state (along with Missouri) to issue automobile licenses and registration plates; Guglielmo Marconi's first two-way transoceanic communication at Wellfleet; the founding of the Massachusetts Nurses Association, Massachusetts Association of the Blind, and Massachusetts Golf Association. Several national centennials include: the first successful airplane flight by the Wright Brothers at Kitty Hawk, NC; creation of the Department of Commerce and Labor; settlement of the Alaska-Canada boundary; ratification of the Panama Canal Treaty; and the incorporation of the Ford Motor Company.

Forum 2003 will bring together people who are interested in Celebrating History. Forum planners invite the historical records community to discover anniversary events to promote and highlight their historical interests, whether 300th, 200th, 100th, 50th, 25th or other. Please inform forum planners of your anniversary discoveries or interest in the forum theme. For more information contact Bill Milhomme, at (617) 727-2816 x257 or <william.milhomme@sec.state.ma.us>.

Grant for Regional Documentation Planning

The Massachusetts Historical Records Advisory Board (MHRAB) recently received a National Historical Publications and Records Commission administrative grant to initiate discussion and planning related to regional New England documentation issues. Diane Strock-Lynskey, former Development Consultant of the National Forum on Archival Continuing Education (NFACE), will facilitate two planning meetings of representatives from the six New England states historical records advisory boards. For more information contact Bill Milhomme at (617) 727-2816 or <william.milhomme@sec.state.ma.us>.

Bostonian Society Awarded Grant for Image Digitization Project

The Bostonian Society, Boston's historical society, has been awarded a grant in support of its image digitiza-

tion project. The images in the photographic collection range from mid-nineteenth century formal portraits and turn-of-the-century streetscapes of downtown Boston, congested with shoppers and streetcars, to candid photographs of West End and North End residents in the 1950s. The collection documents significant events in Boston history, such as the Great Fire of 1872 and the molasses flood of 1919, and traces the development of Boston's many neighborhoods from the 1960s to the present day. The funding will allow the Society to make photographic images easily searchable and accessible to scholars, students, researchers, the media, and the general public via the Internet.

The project is a collaboration between the Bostonian Society Library and the Tufts University Digital Collections and Archives (DCA). Selected images from both repositories will be linked to a Geographical Information System (GIS) map of Boston and an on-line database, supported and managed by Tufts, that provides centralized, common access to collections from participating Boston-area repositories. The system will link historic maps to photographs, allowing the user to retrieve thumbnail-sized images by clicking a location on a Boston street map and to order reproductions more efficiently. The Tufts DCA will also provide the technical support and training for the Bostonian Society's digitization project.

Boston Museum Project Establishes Offices

The Boston Museum Project announces the establishment of its offices at 55 Court Street, Boston MA 02108, in space generously provided by Citizen's Bank. The Boston Museum Project began in 1998 as an initiative of the Bostonian Society, the Boston History Collaborative, and the Freedom Trail Foundation. Since that time it has been doing preliminary planning and fundraising for the creation of a new, large-scale, community-based history and orientation center. The National Park Service has expressed an interest in affiliating with the center, and to that end, is participating in various planning activities.

The Boston Museum Project will contain a full range of programs designed to serve diverse audiences and constituencies, especially Boston's resident families, school children, and visitors to the city. The Project planning envisions an architecturally distinctive 160,000-180,000 square foot building, which will include museum galleries, theatres for programs and forums, the Boston History Library Center, a Conservation Laboratory, and a Collections Handling and Management Facility, as well as retail space. Having completed the first phases of audience research and

successfully raised \$1.5 million in planning funds, the next steps include site analysis, constituency building, and a capital campaign. For more information, contact Anne D. Emerson, Executive Director, at (617) 367-1955, or <emerson@bostonmuseum.org>.

Schlesinger Library Photo Access Project Receives Additional Grant

The Schlesinger Library at the Radcliffe Institute, Harvard University, is pleased to announce that the Andrew W. Mellon Foundation has granted the library's Photo Access Project an additional \$140,000 to continue the project for fourteen months. The award builds on earlier grants from the Mellon Foundation and other sources that have already helped the library create and implement a system for providing electronic access to its photographs. Project coordinator Jacalyn Blume and catalogers Emily R. Novak and Paula M. Kaczor have overseen the digitization of over thirty-six thousand images, which will be available through the project's in-house database and Harvard University's Visual Information Access (VIA) system <via.harvard.edu:748/html/VIA.html>. The Photo Access Project has significantly expanded the use of the library's photograph collections, which document the lives of American women in addition to providing information about a variety of other topics, including material culture, social and cultural history, the built environment, and gender studies.

Annual AMIA Conference to be Held in Boston

The twelfth annual conference of the Association of Moving Image Archivists (AMIA) will be held November 19-23, 2002, at the Boston Park Plaza Hotel. There are several pre-conference workshops planned, including Basic and Intermediate Training in the Care and Management of Moving Image Collections, A Practical Guide to Copyright, Cataloging Moving Images, Metadata and The Reel Thing XII: A Laboratory Technical Symposium.

This year's conference has many sessions concerning digital issues and the moving image archivist. The plenary will focus on the role of the audiovisual archivists and the definition of an archival digital document. There will be a special half-day "Digital 101" concerning the transition from analog to digital realms. Other sessions concern lega-

cy archives with digital assets, consortium projects, and using the Internet for access and distribution. Brewster Kale, who designed the Internet Archive, will be the keynote speaker at the opening luncheon.

As always, there will be an extensive vendor exhibition area, and Friday night will be the Archival Screening Night at which recently preserved film and video will be shown.

The Boston conference is open to all regardless of membership in AMIA. For more information about the conference and registration, see <www.amianet.org>. Or contact Mary Ide at (617) 300-2368 or <mary_ide@wgbh.org>.

NEW HAMPSHIRE

News from the New Hampshire State Archives

A project to simultaneously microfilm, image and place on-line New Hampshire's legislative committee minute records is currently underway at the State Archives. The records created by the 1997 session should be available on NH's state Web site under legislative records by late 2002. The State Archives has recently completed a database index of mittimus files on all state prisoners between 1812 and 1972. The index and the files are available at the Archives at 71 South Fruit Street in Concord. In 2002, the legislature enacted a local government records program through the State Archives but has yet to provide funding to get the program underway. For further information contact Frank Mevers at <fmevers@sos.state.nh.us>.

New Hampshire Maps on View

On November 7, the New Hampshire Historical Society will open a new exhibition displaying selections from its outstanding collection of New Hampshire and New England maps. The exhibition, sponsored by Hansen-Fox Company, Inc., demonstrates ways to explore history through the study of maps.

Through maps, one can learn about the early settlers of a town or the development of the railroads. The exhibition will feature sections dedicated to family history, town planning and development, border disputes, the tourism industry, and the railroad industry, each with suggestions for how to use maps to study these topics. It will include town maps from the eighteenth and nineteenth centuries, railroad and tourism maps from the nineteenth and early twentieth centuries (including very early White Mountain maps), and maps documenting the famous Indian Stream Republic.

Jere Daniell, Ph.D., a Dartmouth College history professor, will give a free lecture about the collection on Sunday, November 17, at 2:00 p.m., at the Tuck Library. The lecture will be followed by a reception. Also in conjunction with the exhibition, the next issue of the Society's journal *Historical New Hampshire*, scheduled for publication in October 2002, will focus on some of the challenges of measuring and mapping New Hampshire, from its rugged coastline to its mountaintops. Copies will be available for purchase at the Tuck Library, at the Museum of New Hampshire History Store, or on-line at <www.nhhistory.org>.

The exhibition will be on view through May 31, 2003, at the Tuck Library at 30 Park Street in Concord. For more information, contact David Smolen, Special Collections Librarian, at (603) 856-0647 or <dsmolen@nhhistory.org>.

VERMONT

News from the Vermont State Archives

The Vermont State Archives is the recipient of the Society of American Archivists' 2002 Hamer-Kegan Award. This national award, established in 1973, recognizes individuals or institutions that have increased public awareness of manuscripts and archives through publication, exhibits, or public presentation. The Archives Division received the award for its "Continuing Issues" section of its Web page <vermont-archives.org/governance/govern.htm>. It is the first time the award has been given for a Web site as a publication.

On July 5, the Vermont State Archives and the Vermont Judicial History Society sponsored a mock constitutional convention in celebration of the two hundred twenty-fifth anniversary of the Vermont constitution. The public was invited to debate amendments to the 1777 constitution. The debate provided opportunities to discuss the fundamental principles of the constitution within the context of current concerns.

An exhibit on the 1777 Constitution was also on display in Windsor. The exhibit highlighted Vermont's "dangerous insurrection," which posed difficult questions to the leaders of the American Revolution and pushed the understanding of their revolutionary rhetoric. The exhibit was sponsored by the Vermont State Archives and the Vermont Judicial History Society and was developed by Paul Dunkel of The Archival Image.

Vermont Folklife Center Receives Preservation Grant

This spring, the Vermont Folklife Center (VFC) of Middlebury, Vermont was awarded a \$160,000 Preservation and Access Grant by the National Endowment for the Humanities (NEH). The grant will enable the Center to move from the planning stage to the implementation phase of a comprehensive initiative to digitize its archival collections.

This two-year project will establish the architecture for a multi-media database (to include a catalog and collection-level finding aids), accomplish conversion of a portion of the audio and photographic collections to digital format, and launch a new, on-line archive. The grant will also support re-cataloging and selective conservation of deteriorating audio materials. VFC staff will draw on the expertise of technical consultants and a team of advisors to carry out the ambitious work plan. Full realization of the long-term plan to digitize all of VFC's holdings is expected to take at least five years, with an estimated cost of more than \$1,000,000.

The VFC has made field research and preservation of the spoken word the core of its endeavors. Strengths of its holdings include oral histories of the state's farming, logging, stone quarrying and recreational heritage; documentation of folk practices, speech dialects, and folk arts in Vermont and Northern New England; and personal accounts of the Civil War and Depression eras, Native American and ethnic experience, rural commerce, and the maritime history of Lake Champlain. For more information contact the Vermont Folklife Center, P.O. Box 442, Middlebury, VT 05753, (802) 388-4964, or visit <www.vermontfolklifecenter.org/archive.htm>.

OUTSIDE NEW ENGLAND

National Film Preservation Foundation to Create New Preservation Guides

Thanks to a \$165,000 grant awarded this summer by the Andrew W. Mellon Foundation, the National Film Preservation Foundation (NFPF) will create and publish two new film preservation guides for libraries and museums. The reference works will be developed by international authorities—David Francis, retired Chief of the Library of Congress' Motion Picture, Broadcasting and Recorded Sound Division, and Jim Reilly, Director of the Rochester Institute of Technology's Image Permanence Institute—and tested by the L. Jeffrey Selznick School of Film Preservation at the George Eastman House.

These new tools will be designed specifically for non-specialists working with regional films, home movies, and other motion pictures found in public and nonprofit institutions. The guides will explain preservation and storage techniques that are practical for regional collections and include illustrations developed by the Selznick School.

The Film Preservation Guide and Media Storage Quick Reference are slated for completion in December 2003. The complementary works will be available on the Internet and through the Council on Library and Information Resources.

The National Film Preservation Foundation is a non-profit organization dedicated to saving America's film heritage. Created by the U.S. Congress in 1996, the NFPP is the charitable affiliate of the National Film Preservation Board of the Library of Congress. For more information on NFPP, please visit the NFPP Web site: <www.filmpreservation.org>.

"Connecting the Archival Community" Report Available

The Council of State Historical Records Coordinators has released "Connecting the Archival Community," the final report of the Archival Education and Information Web Needs Assessment Project. In sixteen months of research and analysis, the project addressed two of the priorities identified by participants in the National Forum on Archival Continuing Education (April 2000): (1) the creation of a nationwide clearinghouse of information to support the development, delivery, and accessibility of archival continuing education, and (2) the pursuit of partnerships, collaboration, and regular communication among professional archival organizations and with organizations serving allied professions.

The report stresses the need for connections. Individual archivists want to connect to the Internet to retrieve information and locate educational opportunities. They also rely on connections with colleagues by e-mail, on listservs, and at conferences to answer questions and solve problems. Professional associations play a key role in archival work by facilitating these connections, but the associations themselves need to be better connected to maximize resources, enhance services, and ultimately, help everyone in the field work cooperatively to improve the care of historical records. The report recommends establishing new channels of communication that would connect leaders with their peers in other organizations.

Other recommendations address the need to make the remarkable variety of resources already available on the Internet more widely known within the archival community; improve their accessibility; and ensure the long-term availability of important resources, especially those that are the products of individual initiative. The report also points to the need for a single collection of basic information resources and tools for those who are new to the field.

Members of the Working Group and the staff of the Council of State Historical Records Coordinators will be working with archival associations, repositories, university-based education programs, and associations in allied fields over the next year to discuss and implement many of these recommendations. Active participation in this process is welcome, along with comments and suggestions. Contact Vicki Walch, COSHRC Project Coordinator, at (319) 338-6650 or <vwalch@coshrc.org>. A copy of the report is available at <www.coshrc.org/reports/>.

Family History Fair During 14th Annual New York Archives Week

New York's annual Family History Fair will be held on Sunday, October 6, 2002, from 12:00 noon to 5:00 p.m. at The Graduate Center, City University of New York, 365 Fifth Avenue (at 34th Street), Manhattan. At this free event, the public will learn how to trace their family histories, preserve and interpret family documents, use archives and libraries in and around New York, and employ computers as tools for family history and genealogical research.

The Family History Fair will feature more than forty genealogical societies, historical agencies, archival repositories, ethnic organizations, booksellers and other vendors. Free workshops on a variety of topics will be held throughout the afternoon. A new feature this year is the Ancestor's Roadshow, hosted and coordinated by the Association of Professional Genealogists.

The list of exhibitors and schedule of workshops will be available at <www.nycarchivists.org/fhf.html>. The Fair is co-sponsored by the Archivists Round Table of Metropolitan New York, Inc. and Continuing Education & Public Programs, The Graduate Center, CUNY, and is the highlight of the 14th annual New York Archives Week, a citywide celebration of New York's diverse history (October 6-13, 2002). For more information, contact Steven Siegel at (212) 415-5544 or <fhf@nycarchivists.org>. ☺

Around and About

Steam and Electric Locomotives of the New Haven Railroad: UConn's latest digital collection

Laura Katz Smith, Curator for Business, Railroad, and Labor Collections, Archives & Special Collections at the Thomas J. Dodd Research Center, University of Connecticut Libraries

In southern New England's golden age of railroads, massive engines pulled freight and passenger cars to and from virtually every town between New York City and Boston. The locomotives were respected for their power, their industry, and, oddly, their beauty.

The predominant railroad of the time was the New York, New Haven & Hartford Railroad, which influenced everything from the growth of the region's commerce and industry to working-class leisure activities and Boston Brahmin vacation plans. The railroad's locomotives, a constant presence in southern New England's towns and cities, engendered awe in the young boys, and perhaps a few girls, who sat on the bluffs to watch the plumes from the smokestacks of the steam engines as the trains went by on their daily runs.

Images of the engines of this golden age were captured by one railroad enthusiast, Fred Otto Makowsky, who photographed virtually every piece of steam and electric motive equipment owned by the railroad from the 1920s to the early 1940s. The photographs that Makowsky took are now part of the Railroad History Archive in Archives and Special Collections at the Thomas J. Dodd Research Center of the University of Connecticut Libraries. The images, in turn, are now available in a digital collection for the benefit of railroad enthusiasts,

transportation historians, and anyone who enjoys the nostalgia of a good train photo.

The New Haven Railroad: A Brief History

For almost one hundred years, the New York, New Haven, and Hartford Railroad, better known as the New Haven Railroad, was the primary means of passenger and freight transportation in southern New England. Chartered in 1872, this merger between the New York & New Haven and Hartford & New Haven railroads, and the purchase of other small independent railroads in the region, resulted in a long desired rail link between Boston and New York. At its peak in 1929, the New Haven Railroad owned and operated two thousand one hundred thirty-one miles of track throughout New York, Connecticut, Massachusetts, and Rhode Island.

A series of struggles for control of the New Haven Railroad in the post-World War II period severely weakened its ability to adapt to changes in the transportation industry. The company's historic liability as a railroad overburdened with many short, costly branch lines, coupled with the completion of the Connecticut Turnpike and the introduction of air shuttle service between Boston and New York, further accelerated its decline. A seven-year trusteeship period in the 1960s culminated in the absorption of

the New Haven Railroad by the Penn Central system on January 1, 1969.

The New Haven Railroad's Locomotive Fleet

In 1872 the New Haven Railroad's steam locomotive fleet consisted of fewer than one hundred engines inherited from its predecessor lines. By 1904 the railroad owned almost one thousand engines either acquired from the smaller lines it took over or purchased new. These steam locomotives were the mainstay of its fleet, and handled the majority of its passenger and freight traffic.

The New Haven Railroad's renown as the pioneer of mainline railroad electrification was the result of a law passed by the New York State legislature in 1903, which forbade all steam locomotives from entering Manhattan after 1908 due to train wrecks in the tunnels leading to Grand Central Terminal. The only alternative at the time was electric power, but although the New Haven Railroad operated electric tracks for its interurban trolleys, it was decided that the direct current (D.C.) voltage used for these tracks was not substantial enough for heavy trains traveling over long distances at high speeds, such as those that were headed for Grand Central. The solution was the installation of high-voltage eleven thousand-volt overhead wires on the tracks

from New York into Connecticut, which would be powered from the railroad's own power station, using single-phase alternating current (A.C.) electricity. Work on the power plant, in Cos Cob, Connecticut, began in 1905, and on July 24, 1907, the first New Haven Railroad electrified passenger train traveled from Grand Central to New Rochelle, New York. By 1914 the electrification had extended to New Haven, Connecticut.

The New Haven Railroad's New York area steam locomotive fleet was dispersed to other areas served by the railroad. In the next fifty years almost two hundred electric locomotives were built for the railroad as well as over three hundred multiple-unit cars, or self-propelled electric passenger cars. As the railroad built more electric motive equipment, and began to rely on new diesel locomotives, first introduced in 1931, it gradually phased out steam locomotives. The last New Haven Railroad steam engine made its final run in 1952.

The Railroad History Archive at the Thomas J. Dodd Research Center,

University of Connecticut Research Libraries

The foundation of the Railroad History Archive is the corporate records of the New Haven Railroad, which at over two thousand linear feet comprises the largest single compilation of the railroad's materials available at any location (Baker Library at Harvard Business School also has a substantial collection). The collection contains mostly administrative, real estate, financial and legal records for the railroad and over two hundred predecessor and subsidiary companies that were leased or purchased by the New Haven Railroad in the late 1800s and early 1900s. These corporate records are supplemented by related collections of photographs, maps, researchers' files and ephemera.

The Quintessential Railroad Fan: Fred Otto Makowsky

Fred Otto Makowsky was born in 1888 and lived most of his life in Fairfield County, Connecticut. As a boy he showed exceptional skill in crafts, and built his first model train at age thirteen. Although in his youth he

longed to be a "railroad man," his father steered him toward what he believed was more respectable work. Makowsky lived his life as a bookkeeper and accountant in Springdale, Connecticut, with his sister, who, like him, remained unmarried.

Throughout his life Makowsky sustained a love for railroads. On weekends he traveled throughout the country to view various cars or railroad stations. He took thousands of photographs of these cars and scenes, developed them in his own darkroom, and lovingly organized them in albums. After he died in 1952 the albums passed from one sister to another, and then to his nephews.

In May 2000, Roy Makowsky, Fred Otto's nephew and a University of Connecticut alumnus, donated eight of the albums of photographs to the Railroad History Archive. The collection holds over four thousand photographs, most of them showing equipment and scenes associated with the New Haven Railroad from the early 1900s to the 1940s.

Building the Digital Collection

Like many academic institutions, the University of Connecticut Libraries has long contemplated ways to make its unique resources available on the World Wide Web. Several successful projects had already been created by library staff, including the MAGIC Historical Map Collection <magic.lib.uconn.edu/cgi-bin/MAGIC_HistList.pl>, a project of the Map & Geographic Information Center, and Connecticut History Online <cthistoryonline.org>, a project in which the Dodd Research Center, working cooperatively with



New Haven Railroad multiple car unit 4083, in front of railroad shop in Stamford, Connecticut, 1934 from the Fred Otto Makowsky Papers. *Courtesy of the Archives & Special Collections at the Thomas J. Dodd Research Center, University of Connecticut Libraries.*

Mystic Seaport Museum and the Connecticut Historical Society, created a searchable database of over fourteen thousand images that document Connecticut's history from 1800 to 1950.

In an effort to encourage more projects and creative ideas, the library administration formed a Digital Collections Planning Team in 1999 and charged it with educating the staff about the intricacies of planning digital collections and persuading them to examine the library collections for potential projects. The team was granted a modest budget for training and to fund pilot projects. A Digital Collections Librarian was hired to facilitate the creation of these projects and develop a full-fledged digital collections program.

When canvassing the collections in my curatorial areas—those of Connecticut business, railroads, labor history and ethnic heritage—I was drawn immediately to the Fred Otto Makowsky collection, knowing the images would be ideal for a project of this sort. While the photographs show the equipment of the railroad, particularly the mid- and late-generation

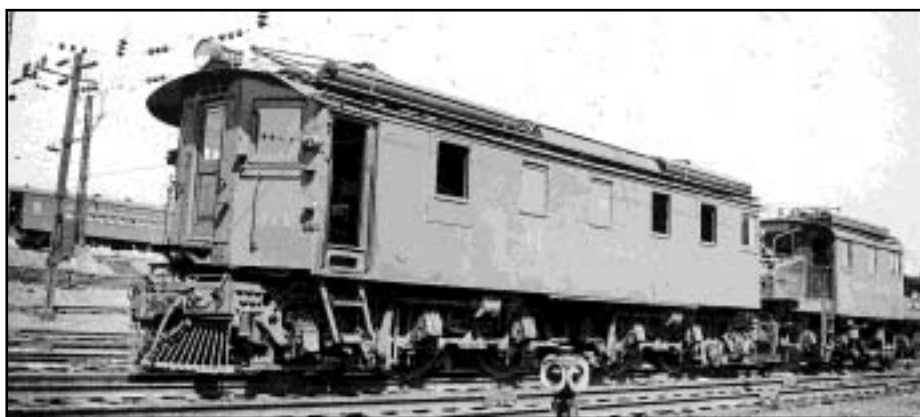
steam engines and its first electric locomotives and multiple-unit cars, there are also numerous views of stations, roundhouses, and railroad yards in the region. Makowsky described each photograph, giving date, place, and basic locomotive information. An even more compelling reason to use the photographs was that the donor graciously turned over copyright for the materials. And finally, in spite of the fact that most of the engines are posed as traditional three-quarter views and Makowsky's fairly unprofessional camera work, the photographs are visually appealing, and would likely interest anyone from a dyed-in-the-wool railroad fan to a transportation or local historian.

The first of many steps in creating the digital project was selecting and organizing the actual materials, which involved processing and describing the images. Each image, maintained in the order established by Makowsky, was given a consecutive and unique identifier and then described in a database. Once the collection was processed, we selected just four hundred sixty photographs from the original four thousand in order to keep the project manageable and within the

rather narrow timeslot allocated for its completion.

With the valuable aid of J. W. Swanberg, author of *New Haven Power* and the leading authority on New Haven Railroad locomotives and equipment, each image was described in full and useful terms. Scanning of the images was outsourced to the campus photography lab and was completed in one month. The photographs were scanned at a resolution of 600 dpi and saved in the TIFF format for archival purposes. For presentation on the Web, copies of the TIFF images were saved as compressed JPEG files with a resolution of 72 dpi. Finally, using Debabelizer software, a copyright statement was attached to each digital image.

Although the first stages of organizing and describing the photographs involved the use of a "stand alone" database, we decided to use the library's on-line catalog to deliver the images to users, and that this project would be a test for new software, ImageServer, that works with an integrated library system, Endeavor. The UConn Libraries Cataloging Team, after extensive training with ImageServer, cataloged each of the four hundred sixty photographs in MARC for the library's main OPAC. We devised canned, or predetermined, searches to direct the users immediately to the Makowsky images, thus enabling the user to bypass the other two million records in the on-line catalog. We even obtained a dedicated URL for the railroad archive <railroads.uconn.edu> to make it as easy as possible for users to locate the digital collection. The Web pages were designed by the Digital Collections Librarian using



New Haven Railroad electric locomotive 071, in the Stamford, Connecticut railroad yard, 1935, from the Fred Otto Makowsky Papers. *Courtesy of the Archives & Special Collections at the Thomas J. Dodd Research Center, University of Connecticut Libraries.*



New Haven Railroad electric locomotive 0366 with raised pantograph, Stamford, Connecticut, 1938, from the Fred Otto Makowsky Papers. *Courtesy of the Archives & Special Collections at the Thomas J. Dodd Research Center, University of Connecticut Libraries.*

Macromedia's Dreamweaver, with input from staff in Information Technology Services about a feedback form and automatic statistics records. All participating library staff showed an exceptional spirit of cooperation.

The resulting project is entitled "Steam and Electric Locomotives of the New Haven Railroad," and can be found at <railroads.uconn.edu/locomotives/>. Users can browse the four hundred sixty images in a list, or can narrow the choices to such canned

searches as "all steam locomotives," "all electric locomotives," or "railroad employees." For more advanced searching the user can search directly in the library's on-line catalog.

We developed supplemental pages to aid the on-line user in understanding the locomotive images. Information about Fred Otto Makowsky, the New Haven Railroad, the railroad's history as a pioneer in mainline electrification, and a glossary of relevant railroad terms are available. The

Web site offers a feedback form for user input and suggestions for enhancing the project.

The creation of this project led me to consider a complete revamping of the pages that describe the Railroad History Archive. Again utilizing the design and technical talents of our Digital Collections Librarian, all information about the archive can now be accessed from <railroads.uconn.edu/>.

The past eighteen months of work have resulted in many accomplishments—a more elegant presentation of information about the Railroad History Archive, a digital product of images that will be well-used by an active research community, and a healthy interaction and sharing of talents among a dedicated library staff. This learning experience is sure to be just one of many opportunities for the UConn Libraries to make its unique collections available over the World Wide Web. ☺

APPLY FOR THE HAAS AWARD

The Richard L. Haas Award is sponsored jointly by New England Archivists (NEA) and the Association of Records Managers & Administrators—Boston Chapter (ARMA).

The award is given to an individual who proposes a project that promotes increased cooperation, understanding, and knowledge between the archival and records management professions. Traditional examples of proposals are: attendance at seminars or workshops, preparing articles of interest to both professions, or research projects. The award is not limited to these suggestions. This explanation is somewhat ambiguous with the hope that people will be creative in their proposals. Preference, however, will be given to those that integrate records management and archival issues.

The \$500 award is not limited just to members of NEA, ARMA or even the New England area. Anyone especially students and educators, are encouraged to apply. The successful candidate has up to a year to use the award after its announcement in April-May.

Applicants should submit a form obtained from the chair of the Award Committee and send it to the same address by March 1st: Terry French, Chair, Richard L. Haas Award, MA State Archives, Records Management Unit, 220 Morrissey Blvd., Boston, MA 02129, (617) 727-2816.

Award recipients will provide a financial report of how the money was spent. They will also be responsible for writing an article for publication in the ARMA and NEA newsletters. ☺

Internet Tidbits

-Megan Friedel

New digitized collections from the University of Connecticut Libraries Archives and Special Collections and the Library of Congress.

The Archives and Special Collections of the Thomas J. Dodd Research Center of the University of Connecticut Libraries has recently launched a wonderful new Web site, "Steam and Electric Locomotives of the New Haven Railroad" <www.railroads.uconn.edu/locomotives>. In its heyday, the New Haven Railroad (NHRR) was the "primary means of passenger and freight transport in southern New England," eventually linking Boston and New York. By 1904, under the guidance of J.P. Morgan and Charles Mellon, the NHRR had absorbed most of the smaller, independent railroads in southern New England. This Web site features over four hundred and sixty photographs from the Fred Otto Makowsky Collection that detail both the NHRR's mid to late steam locomotives as well as its first pioneering forays into electric technology. During his lifetime, Makowsky, a railroad enthusiast, painstakingly captured over a thousand of the NHRR's trains on film, and this Web site liberally samples the fruits of his labor. These images are easily searchable and browsable by subject and are complemented by well-written essays on the history of the NHRR. As a president of the NHRR boasted in 1926, the "history of the New Haven system was a history of transportation in this country," and this new Web site proves that point, offering a fascinating glimpse into the changing face of railroad technology in the late nineteenth and early twentieth centuries. [Editor's note: See *Around and About* for more information on this collection.]

At the same time as the railroad industry was transforming passenger transportation at the end of the nineteenth century, the musical world was also being transformed by a new invention: the gramophone. Introduced by Emile Berliner, a German émigré who had also invented a transmitter for Alexander Graham Bell's early telephone technology, the gramophone virtually created the recording industry, forever changing the way Americans would listen to music. In Spring 2002, the Library of Congress introduced a new collection on Berliner and his gramophone to their American Memory Web site, "Emile Berliner and the Birth of the Recording Industry" <memory.loc.gov/amem/berlhtml/berlhome.html>. The on-line collection

features comprehensive essays on Berliner's life and his inventions, which also included the microphone and the flat recording disc. One hundred and eight Berliner sound recordings sample the diversity of his records, from big band and orchestra recordings to spoken comedy to classical and opera. Four hundred digitized items from Berliner's papers, all searchable by keyword and subject, cover his correspondence, notes, photographs, scrapbooks, clippings, and more. And finally, the Web site credits Berliner with creating one of the most enduring symbols of recording history: Nipper, the now-famous logo of the terrier with its ear to the gramophone. ☺

People

The Bostonian Society (The Boston Historical Society and Museum) is pleased to announce the appointment of **Nancy Kelley** to the post of Interim Director of the Society. Ms. Kelley brings an impressive range of experience and knowledge to this position. An immediate national search will be conducted for a permanent Director for The Bostonian Society. Contact information for Ms. Kelley is as follows: Nancy Kelley, Interim Executive Director, The Bostonian Society, 206 Washington Street, Boston, MA 02109; (617) 720-1713 ext. 11, <nkelley@bostonhistory.org>.

The Schlesinger Library of the Radcliffe Institute for Advanced Study announces new staff: **Johanna Carll** and **Cheryl Beredo** joined the manuscript staff in September to work on the NEH-funded processing project of Second Wave-women's movement collections; **Julia Collins** is working on the EAD evaluation and retrospective conversion project funded by Harvard's Library Digital Initiative; and **Jason Miller** is a new project assistant on the Mellon Foundation-funded photo digitization project.

The Connecticut State Library recently appointed **Barbara Austen** to the newly created position of Local Government Records Archivist. This position is funded out of the Historic Documents Preservation Account, which established a local records grant program in 2000 and also provides funds for preserving local government records held by the Connecticut State Library. Ms. Austen previously served as Project Archivist for the Governor William A. O'Neill Records Project, also at the Connecticut State Library. ☺

NEA Communication Preferences Survey

NEA wants to know how you feel about electronic versus more traditional forms of communicating NEA information. Your opinion counts! But PLEASE only ONE response per member. Thanks.

Institutional Affiliation *(Choose one)*

- Academic Historical Society Museum Corporate Government
 Religious Student Other/None

Age Group *(Choose one)* <30 31-45 46-61 62+

Do you have access to the Web? Y N

Do you have an email account? Y N

How often do you visit the NEA Web site? Daily Weekly Monthly Occasionally Never

How would you prefer to receive the following information from NEA? *(Check all that apply)*

	<i>Email</i>	<i>U.S. mail</i>	<i>NEA Web page</i>	<i>No preference</i>
Meeting Announcements/program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workshop announcements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Election information and ballot	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Membership renewal notices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Membership directory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Newsletter:				
Around and About	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Archival Insight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
People	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Events calendar	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
News and notes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Inside NEA (treasurer's report, minutes, conference reports, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Book reviews/internet tidbits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Job Announcements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
New member list	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
By-laws	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do you subscribe to the Archives and Archivists listserv? Y N

In which of the following forms of electronic communication would you be interested?

- NEA email discussion list Y N
 Member submitted announcements of events on the NEA Web site Y N


Other comments *(You may identify yourself if you would like):*

Mail completed surveys to: Peter Nelson, Amherst College Archives and Special Collections,
 Campus Box 2256, Amherst, MA 01002-5000

Surveys must be postmarked by November 15, 2002

You may INSTEAD fill out the ON LINE Survey at: <http://nils.lib.tufts.edu/archives/nea/>

Calendar



Press releases and other announcements of upcoming activities to be published in the *Newsletter* should be sent to NEA, c/o Massachusetts Archives, 220 Morrissey Boulevard, Boston, MA 02125. Please provide the date, time, place and a brief description of the event and the name, address and telephone number of the person to be contacted for information.

August 12, 2002-June 30, 2003. Massachusetts Stone Bridges Historic Research Project Exhibition, Massachusetts State Library, in the State House, Boston, MA.

October 6, 2002. Family History Fair (New York Archives Week), The Graduate Center, City University of New York, 365 Fifth Avenue (at 34th Street), Manhattan.

October 7-8, 2002. SAA workshop, "Archival Cataloging as a Component of Description", Blacksburg, VA. For details and/or to register see <www.archivists.org/prof-education/seasonal_schedule.asp>.

October 7-8, 2002. "Digital Reality III: Building the Community," a NELINET conference. Bentley College, Waltham, MA. Presentations from national, international, and local experts offering guidance in the creation of useful and sustainable digital collections. See: <www.nelinet.net/conf/digital/driiii/program.htm>, or contact Amy Benson at <abenson@nelinet.net>.

October 9-12, 2002. Midwest Archives Conference, Fall Conference, Rapid City, SD. For more information see <www.midwestarchives.org>.

October 14, 2002. Close of exhibit, "Rendezvous with the Sea: The Glory of the French Maritime Tradition," Peabody Essex Museum, Salem, MA. Monday-Saturday, 10:00-5:00, Sunday, noon-5:00.

October 15-18, 2002. Association of Research Libraries Annual Meeting, Washington, D.C.

October 16-18, 2002. SAA workshop, "Business Archives", Minneapolis, MN. For details and/or to register see <www.archivists.org/prof-education/seasonal_schedule.asp>.

October 16-18, 2002. "School for Scanning," The Hague, The Netherlands. Co-sponsored by Northeast Document Conservation Center (NEDCC): <www.nedcc.org>.

October 19, 2002. Close of exhibit, "One Woman's Work: The Visual Art of Celia Laighton Thaxter," at the New Hampshire Historical Society's Tuck Library, Concord, NH.

October 19, 2002. Genealogical Society of Vermont fall meeting. For more information see <www.rootsweb.com/~vtgsv/>.

October 20-22, 2002. New England Library Association (ACRL/NEC) Conference, Sturbridge, MA. For conference information and registration, visit: <www.nelib.org/reg_programs.asp>.

October 23-27, 2002. Oral History Association Annual Meeting: "Global Linkages: The Internationalization of Everyday Life." San Diego, CA. For program and registration information, see: <www.Dickinson.edu/oha>, or contact Madelyn Cambell at (717) 245-1036.

October 24, 2002. NEA/MARAC preconference workshops: "Copyright: the Archivist and the Law" (SAA workshop series); "Arrangement and Description;" "Disaster Planning for Archivists;" "How to Work with Donors, Development and Deans to Negotiate and Recognize Gifts;" and "The Nuts and Bolts of Writing a Successful Grant Proposal." See your Fall Meeting program for more details.

October 24-26, 2002. NEA joint meeting with Mid-Atlantic Regional Archives Conference (MARAC), Poughkeepsie, NY.

October 28-November 1, 2002. Preservation Management Institute, Session I, at Rutgers, New Brunswick, NJ. A series of three week-long sessions, for managers of libraries and archives and preservation specialists. For more information and details about NEH scholarships see: <www.scils.rutgers.edu/programs/pds/pmi.jsp>.

October 31, 2002. Sixth annual October Conference for New England Librarians, Dartmouth College: "The Web: Super Searching; Super Teaching". For more information, visit <www.dartmouth.edu/~october>, call (603) 650-1661 or e-mail <richard.a.tucker@dartmouth.edu>.

November 1-2, 2002. The Deerfield/Wellesley Symposium on the History of American Culture: "The Past in the Present: How Museums Interpret History." White Church, Historic Deerfield. For more information see: <www.historic-deerfield.org>.

November 7-10, 2002. Film and History League Conference, "The American West(s) in Film, Television and History." Kansas City, MO. See: <www2.h-net.msu.edu/~filmhis/>.

November 7, 2002-May 31, 2003. Exhibition of New Hampshire and New England Maps at the New Hampshire Historical Society's Tuck Library, 30 Park Street, Concord, NH. Open Tuesday-Saturday, 9:30 to 5:00. Admission is free.

November 13-15, 2002. New England Museum Association (NEMA) Annual Conference, Manchester, NH. For more information call (617) 242-2283 or see <www.nemanet.org>.

November 13-16, 2002. International Conference of the Round Table on Archives (CITRA), "How Does Society Perceive Archives?". Marseilles, France. Contact: <iwilson@archives.ca>.

November 15, 2002. *NEA Newsletter* deadline for submission of press releases, job and people announcements, and calendar events for the January 2003 issue. Send submissions in electronic form to <ellen.doon@yale.edu>.

November 16, 2002. NEA Outreach Committee "Archives on the Road" event at the National Archives & Records Administration, 380 Trapelo Road, Waltham, MA, from 12:00 to 2:00 p.m. For more information about Outreach or Archives on the Road, visit <www.lib.umb.edu/newengarch/aboutNEA/ctts/outcmt.html>. For directions, see <www.archives.gov/facilities/ma/boston.html>.

November 17, 2002. Lecture by Jere Daniell on historic New Hampshire maps, 2:00 p.m., at the New Hampshire Historical Society's Tuck Library, 30 Park Street, Concord, NH.

November 19-23, 2002. Association of Moving Image Archivists (AMIA) Annual Conference, Boston, MA. For more information see <www.amianet.org>.

December 31, 2002. Close of exhibit: "Longfellow, The Man Who Invented America," Maine Historical Society. Open daily Monday-Saturday 10 a.m.-5 p.m., Sunday noon-5:00.

January 27-February 7, 2003. Modern Archives Institute, National Archives and Record Administration, Washington, D.C. An introduction to archival principles and techniques for individuals who work with personal papers or with the records of public and private institutions and organizations. <www.archives.gov/preservation/modern_archives_institute.html>.

April 7-11, 2003. Preservation Management Institute, Session II, at Rutgers, New Brunswick, NJ. See description of Session I, above.

September 15-19, 2003. Preservation Management Institute, Session III, at Rutgers, New Brunswick, NJ. See description of Session I, above.

October 8-12, 2003. Oral History Association Annual Meeting, Bethesda, MD. "Creating Communities: Cultures, Neighborhoods, Institutions." Session and paper proposals may submitted to Rose T. Diaz, OHA Program Committee, UNM General Library, Albuquerque, NM 87131-1466. Fax: (505) 277-3284. Proposals must be post-marked by December 31, 2002. For additional information, contact Roger Horowitz, OHA Program Chair, (302) 658-2400, ext. 244, <rh@udel.edu>.

November 6-9, 2003. New England Regional Genealogical Conference, "New England: America's Melting Pot." Sea Crest Resort and Conference Center, North Falmouth, MA. For more information, see: <www.rootsweb.com/~manergc/index.htm> 🍷

Did you know NEA has an e-mail list to facilitate communication for the NEA Executive Board?

Well, we do, and it is open to all NEA members!

If you are interested in adding your views to NEA Board discussions, simply send a blank e-mail to <neaboard-subscribe@yahoogroups.com> to subscribe.

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U.S. Representative Mathew Lyon of Vermont (1797-1801) tested the limits of civil liberties in time of national duress and was convicted under the Alien and Sedition Act of 1798. Lyon also figured prominently in the history of impeachment in Vermont, one of the continuing issues developed on the Vermont State Archives Web site <vermont-archives.org/governance/govern.htm> (*Archival Insight*, page 4).

Courtesy of the Vermont State Archives.